



Board of Regents Regular Meeting
September 15, 2023
9:00am – 12:00pm
LCOOU Boardroom
Minutes

1. Opening Prayer by Daryl Coons Jr.
2. Call to Order by Chairman Jason Bisonette at 9:22 am
3. Roll Call

Present: Chairman Jason Bisonette, Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham

Absent: Melissa Lewis - notified
4. Reading of LCOOU Mission Statement by Chairman Jason Bisonette

The Lac Courte Oreilles Ojibwe University mission is to provide Anishinaabe communities with post-secondary and continuing education while advancing the language, culture, and history of the Ojibwe.
5. Approval of today's agenda

Add policy discussion under #12 Other.

Motion to approve today's agenda.

Motion by Daryl Coons Jr., second by Marie Basty

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham
6. Approval of previous meeting minutes

Motion to approve previous meeting minutes.

Motion by Kyle Van Acker, second by Daryl Coons Jr.

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Kyle Van Acker, Marie Basty

Abstain: Monica Isham and Gary Gerber



7. Public Comment - None
8. Student Senate Report - None
9. Tribal Governing Board Liaison Report (awaiting TGB selection)

Introduction of Founding Dean of Careers & Technical Education – Aundrea Worthing

10. Financial Overview

Still working on the audit with WIPFLI. They are mainly working on the testing regarding the BIE 471 funds. They have pulled 25 students out of the listing of students that we used for ISC for FY2022. From those 25 students we were asked to provide the certificate of Indian blood and transcript where they will be testing their eligibility for ISC. They are getting close to finishing up with the other areas that they were auditing.

Will be planning to start discussions and requesting departments to start talking to their areas about next year's budget. Hopefully train our department budget managers on how to input their requested budget into Colleague and start the work for next year's budget.

Motion to have \$20,000 to be added to professional legal line item and \$20,000 added to consultant's line item under the President's budget.

Motion by Gary Gerber, second by Kyle Van Acker

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham

Motion to have the Board of Regents be notified and approve any budget modification that equals or exceeds 10% of any line item.

Motion by Kyle Van Acker, second by Gary Gerber

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham

Kim has been busy working with students to get their grants and scholarships done hopefully by the financial aid census date. She said that it seems like most students are doing well with getting their stuff done before the deadline. Financial aid report is attached below.



Going well with the student finance module in Colleague. We have had to trouble shoot a few minor errors such as students who are trying to audit some courses but also taking other courses for credit and getting the billing correct. One good thing is our system is posting charges as we go along. Each day we post the previous day changes. Our financial aid census date is September 12th and so adds/drops should come to an end soon.

We have sent out communications to students on how to make payments, set up payment plans, view their statement, etc. We have had 3 students sign up for payment plans so far and 3 students making payments through the TouchNet system. We just recently sent out a push for students to be enrolled in a payment plan if they have a balance by 10/1 so I'm hoping to see a big increase in payment plan enrollment soon.

Will be learning how to process student refunds in Colleague at the end of the month in September and hopefully that will go smoothly in the new system

Will be working on the grant management area, as I have selected this as my capstone project for my final course for my master's degree. I plan to create a grant process flow chart, checklist, and manual to help guide grant managers on the expectations of managing a grant. Would like to also determine the roles and responsibilities of grant managers and the other departments involved. Also, will be hopefully bringing the fiscal policy which includes policy on grants management to the board soon for approval. We would like to identify any gaps we may have in the current grants management process and ensure that we have all our bases covered.

Recently awarded \$10,000 from the Town of Round Lake Fire Department for our nursing program to start implementation of EMR & EMT programing. Jamie Gohde will be working on the program and grant.

Still haven't rescheduled our meetings just yet with Argos for our report writing. Will be asking at our next team lead meeting for Colleague for an update on this. I haven't had a change just yet but still want to investigate creating my own template to use for possibly using Jenzabar's template for financial statements.

- a. COVID Financial Report
- b. BHA Monthly Report



Motion to approve Financial Overview

Motion by Gary Gerber, second by Marie Basty

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham

Break 10:15 am – 10:28 am

Monica Isham exited at 10:50 am – 11:13 am

11. President's Report

a. Academic Update

President Swagger will continue serving as the Chief Academic Officer.

b. HLC accreditation midpoint visit update (assessment, reorganization to schools, cohesion of programs and leadership)

c. Board of Regents/Administration Retreat proposed agenda and (Board of Regents performance review and President's performance review surveys)

The Board of Regents retreat is scheduled for October 13-14, 2023.

Enrollment head count is down. Indian student count is in the same range as usual.

We are nearing the final stages of the plans for the residence hall. One challenge to overcome before the residence hall can be built is to determine how our sewer system will be built. Our options are independent just for our campus or cost-share expenses with the LCO Tribe or its entities to build a lift station that would serve the University and the Tribe. This obviously means more money and time. We plan to begin construction next Spring, 2024.

Motion to accept President's Report.

Motion by Gary Gerber, second by Daryl Coons Jr.

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty

Monica Isham exited at 10:50 am – 11:13 am

12. Other



Chairman Jason Bisonette mentioned having a discussion in the future of an in person learning policy versus online learning policy.

Policy Discussion– Review advancement policy & revision to the personal leave policy for next month’s meeting.

Marie Basty exited at 11:19 am – 11:25 am.

13. Executive Session

Motion to convene into Executive Session at 11:20 am.

Motion by Daryl Coons Jr., second by Gary Gerber.

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty

- a. Academic update
- b. Student complaint (FYI)

Monica Isham exited at 12:46 pm – 1:15 pm.

Motion to reconvene into Open Session at 1:21 pm.

Motion by Marie Basty, second by Daryl Coons Jr.

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty

14. Next Meeting – October 20, 2023

15. Adjournment

Motion to adjourn at 1:22 pm.

Motion by Gary Gerber, second by Daryl Coons Jr.

Final Resolution: Motion carries

Yea: Daryl Coons Jr., Gary Gerber, Kyle Van Acker, Marie Basty, Monica Isham