



Board of Regents Regular Meeting

September 17th, 2021

LCOOC Boardroom

Minutes

Mission Statement

The Lac Courte Oreilles Ojibwe College mission is to provide Anishinaabe communities with post-secondary and continuing education while advancing the language, culture, and history of the Ojibwe.

1. Opening Prayer
2. Call to order – 9:03am
3. Roll Call – Jason Bisonette, Monica Chase, Daryl Coons Jr., Kyle Van Acker, Gary Gerber, Melissa Lewis, Marie Basty
4. Reading of LCOOC Mission Statement – Read in by Monica Chase
5. Approval of today's agenda
Motion – Monica Chase motioned to approve agenda with additions. Gary Gerber seconded motion. Motion carried.
6. Approval of previous meeting minutes
Motion – Kyle Van Acker motioned to approve minutes with suggested changes. Mary Basty seconded motion. Gary Gerber abstained. Motion carried.
7. Public Comment - NA
8. Student Senate Report – Elections next week, new officers will be seated prior to October BOR meeting.
9. Tribal Governing Board Liaison Report -NA
10. Financial Overview
No auditors on campus yet. Auditors are still waiting on federal guidance. Business office still having issue with the trial balance in Jenzabar. Will work with Brown and Hendrix to get the issue resolved. Wrapping up program viability and tuition review. Will add tuition review to November's agenda. Census date passed, waiting for confirmation from registrar to run charges.

Fin Aid- Looking at scholarships for master's programs. Financial Aid Director selected to serve on conference planning task force for NASFA. We received 95 institutional scholarships. Improvement to processes in the department include opening scholarships applications sooner, and only requiring students to submit one application in the fall versus each semester.



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Grants – closing out Building Soil Health Necessary for Increased Food Production with USDA. Closing out Student Success COVID Aid, grant managed by Wes Wilson.

Motion – Gary Gerber motioned to accept financial report. Kyle Van Acker seconded motion. Motion carried.

a. COVID Financial Report

Review of COVID spending report. As of last week, 10 million left. Auditors are awaiting on guidance, possibly from Dept. of Education. Timeframe for spending funding is different per funding source. CARES deadline for spending out funding was in April, is not extended to 2022. CRRSAA's deadline for spending is May of 2022. ARP is 2022, no cost of extension for Dept. of Ed. BIE has not deadline for expenditures.

A priority for funding should be the modular buildings for outreach locations as previously discussed. The process for not only purchasing the modular buildings but securing land and agreements with governing boards will take time. Maxfield Research will present feasibility study. College will use data to inform what we do and form discussions with tribal leadership at outreach sites. College has good relationship with Bad River's leadership. Need to strengthen relations with St. Croix and LDF. Red Cliff has a lot of exciting things happening. What are next steps? Add to next month's agenda.

Motion – Gary Gerber motioned to approve COVID report. Mary Basty seconded motion. Motion carried.

11. President's Report

a. Learning Management System presentation

Barbara Brown presentation – Legacy System (Jenzabar) will fade out within 5-8 years. Brown and Hendrix examined current system and whether to upgrade current system or move to replace. Concerns with Jenzabar include lack of customer support and staff time working on issues. Recommendation made to move to a new system.

Selection – reviewed demos, what's available out there? Identified needs in departments and developed RFP. There are limited vendors in the market. We received 4 RFP, Jenzabar was not one of them. Selection was made based on ability to meet college needs and the desire to have a single database for all needs. Ellucian met all requirements for selection. Other RFPs submitted were Boca Vox, Empower, and BlackBaud. These systems did not meet minimum requirements set forth by College.



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Ellucian – 41% of market share of college and universities. No record of poor implantations like other vendors. 3rd party vendors are all certified. 24 months for total implementation. Looking at a Spring 2024 for system going live. Clean a lot of data, make sure everything is sound and ready to go.

Sustainability - \$126,436 is the amount currently being spent on Jenzabar and related expenditures annually. IT will not be responsible for management or upgrades make use of IT time more efficient. Training is available on demand. Software grows as the institution grows (athletics, housing). Brown and Hendrix will continue to support through implementation. Expense is for a 7-year period. College will have increased enrollment with the college expansion and additional outreach locations to sustain technology.

Procurement process afforded everyone the opportunity to submit RFP. College team is ready to make the move.

Current expenditures for Jenzabar: \$126,436

Break 10:37am– 10:46am

Additional discussion regarding Ellucian include having one database, being cloud based, and on demand training.

Marie Basty motioned to authorize President to enter into agreement with Ellucian in the amount of \$3,003,248.00 using COVID funds. Kyle Van Acker seconded motion. Motion carried.

Jason Bisonette leaves from 11:10am -11:36am

- b. Housing/Expansion feasibility study presentation
Presentation of feasibility study by Mary Bujold of Maxfield Research.

Focus groups – positive engagements, outreach students want more interaction with main campus. Did identify transportation is a barrier to access labs and special events. Students prefer in person interaction. (internet, and distractions at home). Participates from focus group include staff, students, and community members from all locations.

Housing on campus - severe housing shortage in all areas. Not expected to improve any time soon. Not putting enough affordable housing or ownership housing at all. Waitlists are long. No housing available for students in private market. Rent continues to increase. Even if you can Outreach didn't have preference one way or other for family versus single housing. There is a need for childcare, extended late afternoon or



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weekends. Heard a lot of this in focus groups.

Students will cover cost of housing largely through financial aid. Study will be used as discussions continue regarding outreach sites.

Lunch break 11:52am – 12:20pm

- c. Fundraising consultant proposal
Fundraising Advisory Board reviewed proposals to assist with fundraising. Current fundraising efforts haven't had the progress we are looking for. Proposal has good action items and is affordable. Funding will come out of general funds under the current consultant line item.

HLC update - Institutional Action Panel approved recommendation. College met all criteria. College is reaffirmed for 10 years and following the Standard Pathway cycle. Waiting to hear on master's degrees. Piloting courses in HUS and BUS. Bachelors in EDU was pushed back to us, didn't include proper paperwork. Application will be resubmitted.

Ojibwe Tribal College Association meeting taking place on Sep. 30.

Difficulty hiring nursing faculty. Need to look at marketing benefits to candidates.

Kyle Van Acker made a motion to accept report. Daryl Coons Jr. seconded motion. Motion carried.

12. Other

- a. Procurement policy
No report
- b. Financial aid policy
Updated to reflect current employment, current state and federal standards. This will be used to create the procedure handbook.
Monica Chase motioned to approve Financial Aid Policy. Daryl Coons Jr. seconded motion. Motion carried.
- c. Paid Admin Leave for COVID
Policy already included language requiring test results. College does not require proof of vaccination, no need to add language requesting vaccination status.
Gary Gerber motioned to Paid Admin Leave for COVID. Kyle Van Acker seconded motion. Motion carried.



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13. Executive Session 12:53 pm – 2:00 pm
 - a. Personnel
 - b. AIHEC
 - c. Annual Calendar – election of officers

Mary Basty motioned to enter executive session 1t 12:53pm. Daryl Coons Jr. seconded motion. Motion carried.

Gary Gerber motioned to exit executive session at 2:00pm. Daryl Coons Jr. seconded motion. Motion carried.

Kyle motioned to approve officers as previously elected. Daryl Coons Jr. seconded motion. Motion carried.

Elected Officers
Chair -Jason Bisonette
Vicechair - Monica Chase
Secretary - Daryl Coons Jr.
Treasurer - Marie Basty

14. Next Meeting - October 22, 2021

15. Adjournment - 2:05 pm