



Board of Regents Regular Meeting

June 17th, 2021

Bad River Convention Center

Minutes

1. Opening Prayer
2. Call to order – 7:02pm
3. Roll Call - Jason Bisonette, Daryl Coons Jr., Marie Basty, Gary Gerber, Melissa Lewis, Kyle Van Acker Not present: Monica Chase
4. Approval of today's agenda
Motion – Gary Gerber motioned to approve agenda. Daryl Coons Jr. seconded motion. Motion carried.
5. Approval of previous meeting minutes
Motion – Melissa Lewis motioned to approve previous meeting minutes. Marie Basty seconded motion. Kyle Van Acker abstained. Motion carried.
6. Public Comment - NA
7. Student Senate Report - NA
8. Tribal Governing Board Liaison Report – Ms. Gouge
Recognition of all graduates, kindergarten through college, and GED/HSED is important. We need to engage those who've gotten off track and are no longer pursuing their education.

Board to Board w/LCO TGB. This will occur in July after TGB election.

9. Financial Overview
Business Office
A total of \$301,000 disbursed in COVID relief as of May 31st. Working on applications for spring 2021. Started 2021 audit. Auditors focused on financial aid right now. Met with auditors last week to get a summary of what they'll be asking for. They also talked about COVID funding. So far auditors have only asked for GL detail of COVID funding and related spending. Auditors plan on being on site in July.

CFO did a tuition analysis of TCUs and other institutions in the region. Will include program viability in tuition review. Need to look at tuition increase, and the possibility of a tuition decrease as well. Something to include in the tuition analysis is the unique product we offer students. We appeal to students who want to stay close to home and earn a quality education.



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Financial Aid

Finished disbursing for spring. Offering a general fund scholarship, and seven generation scholarship for the first-time during summer term.

Grants

AICF grants ending, managers are preparing reports. Helpdesk grant funds remaining. Will use remaining funds to keep Help-desk staff on.

Financials

Statement of balance fixed. Previous discrepancy due to contributions receivable not pulling through. College is under budget for current academic year. College had a budget deficit previous two years. Collected tuition is an issue, will wait and see how much tuition is collected.

Motion –Gary Gerber motioned to approve Financial Report. Daryl Coons Jr. seconded motion. Motion carried.

10. President's Report

Shared enrollment report for summer and upcoming fall term. There were errors in previous enrollment report, numbers are higher than reported. Provost is working on getting reporting errors fixed. Trend showing an increase in students at outreach sites.

CFO will review financials of Bad River outreach site tomorrow evening during Board to Board w/ Bad River.

Still waiting for HLC timeline for approval of Bachelors in Education.

Motion – Kyle Van Acker motioned to approve President's Report. Melissa Lewis seconded motion. Motion carried.

11. Other

a) Policy 13.7 Copyrights, Royalties, and Patents

Added language referencing the use and destruction of educational materials.

Motion – Gary Gerber motioned to approve Policy 13.7. Marie Basty seconded motion. Motion carried.

b) Strategic Plan Ms. Breit

SWOT analysis of different departments kicked off strategic planning. Did a lot of work gathering info from stakeholders. Document will go back to departments to create action plan for next 3 years. To be proactive the new plan is divided into the 5 criterion areas we are reviewed on by HLC.



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Motion – Marie Basty motioned to approve Strategic Plan. Daryl Coons Jr. seconded motion. Motion carried

c) Biannual Mission Review

No requested changes to the mission. Mission statement will be added to agenda under roll call and read each meeting.

Motion – Gary Gerber motioned to continue using current mission statement. Daryl Coons Jr. seconded motion. Motion carried.

d) Reappointment of board members

Draft letter stating term renewals for board members. Letter will go to tribal chairman. Provision in charter says board member will stay on board until vacancy is filled. TGB can reaffirm or deny. If denied, will have to advertise. Members seated for four years.

e) Procurement package approvals

Request to approve manlift for maintenance to clean auditorium and cultural center. Unable to reach areas now. Atlas Toyota Material Handling, LLC. cost is \$38,150. Mr. Perry department manager received quotes from different vendors. This vendor meets our needs.

Motion – Gary Gerber motioned to approve purchase from Atlas Toyota Material Handling, LLC in the amount of \$38,150. Melissa Lewis seconded motion. Motion carried.

Request to approve purchase of floor scrubber from Hillyard. Maintenance staff just has push floor scrubber, not self-propelled. Total cost is \$16,500.

Motion – Kyle Van Acker motioned to approve purchase from Hillyard in the amount of \$16,500. Melissa Lewis seconded motion. Motion carried.

Requesting board to authorize President to negotiate terms of contract for HVAC engineering services. CRRSA funds will cover.

Motion – Daryl Coons Jr. motioned to authorize President to negotiate the terms of a contract and to execute all related documents with The Design Group for HVAC engineering services. Melissa Lewis seconded motion. Motion carried.

f) COVID Financial Report - Mr. Montano

Provided report on COVID funding spending. College received \$4.2 million from CARES Act, \$4.7 million from CRRSSA, and \$5.3 million from ARP 5.3. Haven't heard from Dept. of Ed about Strengthening Institutions Tribal College funding. Should hear from them by mid to end of July. Will likely be around \$2 million, for a total of \$7 million. Spending is becoming stricter, especially with ARP money. CARES



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funding already spent.

ARP - only money obligated is student aid in the amount of \$392,000. Total amount is going directly to students. Funds can be used to pay outstanding tuition balances. No deadline, money can be used until expended.

AIHEC – not making progress with advocating for reducing restrictions on spending. May need to tap into others to lobby on this issue.

Add this report to agenda each month under financial report.

Motion – Gary Gerber motioned to accept COVID Financial Report. Marie Basty seconded. Motion carried.

g) Procurement policy

College's current policy is a paragraph long. Example of items covered in this policy include record keeping, Indian Preference, conflicts of interest, ethics in procurement, and purchases procedures. Policy also increases amount President is authorized to approve without Board approval. Further discussion needed to determine whether there is a need to increase the authorization amount.

Tabled for next meeting.

h) Ratify Handshake

Handshake - \$17,000, approved via email on March 28, 2021
Gary motioned, Monica seconded via email.

Motion – Gary Gerber motioned to ratify. Kyle Van Acker seconded. Motion carried.

12. Executive Session 9:16 pm – 9:41pm

Motion –Daryl Coons Jr. motioned to enter into executive session. Melissa Lewis seconded motion. Motion carried.

Motion – Melissa Lewis motioned to exit executive session. Marie Basty seconded motion. Motion carried.

13. Next Meeting – July 16, 2021

14. Adjournment – 9: 42 pm