



## **Board of Regents Regular Meeting**

May 15<sup>th</sup>, 2020

LCOOC Main Campus in Boardroom

### **Minutes**

1. Opening Prayer with Daryl Coons Jr.
2. Call to order at 9:13am
3. Roll Call - Jason Bisonette, Kyle Van Acker, Marie Basty, Daryl Coons Jr., Monica Chase, Melissa Lewis, Gary Gerber.
4. Approval of today's agenda

**Motion – Daryl Coons Jr. motioned to approve today's agenda with the addition of Board Appointments in executive session. Melissa Lewis seconded motion. Motion carried.**

5. Approval of previous meeting minutes

**Motion – Gary Gerber motioned to accept the previous meeting minutes. Kyle Van Acker seconded motion. Motion carried.**

6. Public Comment - NA
7. Student Senate Report - NA
8. Tribal Governing Board Liaison Report

Lorraine said she is working on getting some information from the tribal board about a meeting she attended and did not have answers for the questions they had about the college. Dr. Swagger sent a letter to the governor with the college of Menominee Nation asking for funding. They replied asking for a detailed list of the needs. We really need to have resources so that if enrollment goes down this summer and fall, it is going to affect us 3 years down the road. Childcare is going to be the biggest barriers for students because their kids are home. Working on the charter authority because we have changed our name. Also trying to get where tribal colleges have a seat and some compensation for non-tribal enrollment. Would like to have a meeting in the future with Lorraine about advocating for the college.

There is discussion with the tribe about childcare and a long-term plan for everyone. Have a chance to get these funds for emergency needs but can use for a long-term plan. Need the IT director involved with planning and there is a



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meeting going on about it. They need to know the college's needs on childcare. The Cares Act did an assessment and said that we don't have the needs for childcare because they are trying to say there are daycares with openings. The tribe has done its own assessment, childcare needs survey. They are trying to put together a group to ask for funding because it is needed in our area.

The college is still awaiting payment from Waadookadaading for its role as authorizer. The President continues to address this issue.

### 9. Financial Overview

Budget Summary Report – COVID-19 funding we moved it to the BIA-471 funds. We are spot on with our percentage of expenses. We will see next year how those waivers are affecting our tuition. Next month will be submitting three policies. Trying to pull pieces out of bad debt to get a better handle on that. The president's budget was decreased since HLC was cancelled. We received the PPP and moved it into our Money Market account. We did not get the \$75,000 for the charter school and reached out and they said it was in review.

Grant Activities – We submitted on March 30<sup>th</sup> the two title III grants, Part A and F. Asked for 6.5 million for professional development, IR, IT, maintenance. Also received AICF retention grant and two grants for HEMP and special emphasis in extension.

Endowment Evaluation – Have a significant change from March to April but still have a deficit. We were at a deficit of \$396,870 in March and we are at \$86,921 deficit in April.

Statement of Activities – \$325,000 change of BIE funding \$293,000 and increase in expenses and the endowments.

Statement of Financial Position – increase from March to April \$96,000 change in cash and endowments.

Cash on Hand – Increased by \$889,000 for the PPP loan.

**Motion – Gary Gerber motioned to put a trigger in place for the overdraft for the bank account. Marie Basty seconded motion. Motion carried.**

Hired a new Accounting Assistant in the business office and has experience. She will be starting on Monday.



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**Motion – Gary Gerber motioned to approve the financial overview. Melissa Lewis seconded motion. Motion carried.**

Break 10:22 – 10:29

a. Draft Budget Presentation

Revenue - With the BIA 471 funding we know pretty sure what our funding is going to be since it's prior prior. For this year's funding, we are getting \$8303 per ISC. For the tuition income, we just took last years numbers. We just have to try to get our enrollment to be at least as the same as last year. Our enrollment numbers are down right now considering how we were last year. Student Fees the same as the tuition. Contracted instruction – Amber didn't have much to offer for this part and hoping that will change. Indirect costs we did the same as last year. Textbook commission will be the same every year. Donations received just a conservative estimate. Some of our funding is going to a consultant for fundraising. This is the first year we have received more than Menominee. Bad debt expense we have plans and policies to help with this. Trying to get people to apply for their aid sooner. AICF has a portal and use that same application for all of our other scholarships except the ones with strict guidelines. Title III grants 75% for current year and moved 25% to next fiscal year. Not sure when we will know about the approval of Title III. Bakade Café is the same as last year as well.

Personnel – Projection of personnel costs for the year and fringe is at 34%. Adjunct is based off the academic calendar. Focusing on a lot of professional development for staff/faculty. Employees basically applies for the professional development and consistent with everyone at the college and tracking it. We are getting some funding from AICF for professional development. Anything that happens with the charter school gets runs through the president's budget at this time. President's budget was increase for fundraising and consulting. Student services increased budget for AIHEC to have a bigger presence. We are creating a budget for the athletic program and it will be included in the student services budget. The funding that we received for Higher Education Relief Fund as a pass through for accounting purposes. Right now we are doing the emergency aid of \$15,000 for students. Business Development now has a budget and Marketing had an increase. Bakade we want to break in with expenses and sales. We have a deficit of \$758,783 for the proposed budget. We have not used the line of credit at the bank.

### 10. President's Report

a. Motion to authorize the President to engage Mark Sweet for pre-



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development work to raise funds and bring on investors to build the future campus and to negotiate contract terms for said work.

Mark sent over a \$22,500 contract; the financial advisory board was comfortable with the contract. The college would be on the hook for the \$22,500 any costs up to the \$82,500 would be on him but paid back later when the project is closed. Pre-development phase is the period for raising the money for the new campus. So with the funds raised, a certain amount of the funds would then go back to Mark to pay him back. This would be \$7,500 a month within a year.

**Motion – Kyle Van Acker motioned to engage Mark Sweet for pre-development work to raise funds and bring on investors to build the future campus. Daryl Coons Jr. seconded motion. Motion carried.**

- b. Motion to endorse Presidents plan to propose the formation of an all Ojibwe Tribal College Association

Want to gather together other Ojibwe to advocate for the Ojibwe. Would be an added benefit to have an association and could even benefit AIHEC.

**Motion – Daryl Coons Jr. motioned to endorse the President’s plan to propose the formation of an all Ojibwe Tribal College Association. Melissa Lewis seconded motion. Motion carried.**

- c. Discussion and eventual motion on reopening plan and date due to COVID 19

Talking about a reopening on June 1<sup>st</sup>. Did a poll with the executive council and it was 80% for not opening and 20% for opening on June 1<sup>st</sup>. We are working on a reopening plan right now. Taking advice from other colleges on reopening plan. The classrooms are usually not overcrowded. If people are wearing masks and practicing social distancing, don’t see an issue with that. A lot of colleges are looking at fall more than summer. We are advertising a position for a COVID temporary position to educate everyone, to hand out masks, and to explain the safety and monitor. Then up to the outreach coordinators to enforce it at the outreach sites. Making it an option to do the classes online or in person. The tribe has extended to June 16<sup>th</sup> to monitor how things change as everything opens. Summer classes would begin June 1<sup>st</sup>. It sounds like the college will wait and see what the tribe plans to do. Continue summer classes as zoom/online.

- d. Affirm previous motion to authorize the President to apply for PPP loan/grant funds through Chippewa Valley Bank

**Motion – Gary Gerber motioned to affirm previous motion to authorize**



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the President to apply for PPP loan/grant funds through Chippewa Valley Bank. Daryl Coons Jr. seconded motion. Motion carried.

- e. Affirm previous board resolution supporting CARES Act funding to tribal colleges

**Motion – Melissa Lewis motioned to affirm board resolution supporting CARES Act funding to tribal colleges. Kyle Van Acker seconded motion. Motion carried.**

**Motion – Gary Gerber motioned to approve the President’s report. Daryl Coons Jr. seconded motion. Motion carried.**

### 11. Other

#### a) HR Policies

- i. 4.5 Meal Periods and Rest Breaks

**Motion – Monica Chase motioned to approve Policy 1.4 Meal Periods and Rest Breaks. Marie Basty seconded motion. Motion carried.**

- ii. 13.9 Smoke Free Campus

**Motion – Monica Chase motioned to approve Policy 13.9 Smoke Free Campus. Kyle Van Acker seconded motion. Motion carried.**

Break 11:57 – 12:23

**Motion – Gary Gerber motioned to go into executive session at 12:23. Daryl Coons Jr. seconded motion. Motion carried.**

Kyle Van Acker left meeting at 12:38.

Marie Basty left meeting at 1:00.

### 12. Executive Session

- a. Personnel Report and Update
- b. Board Appointments

**Motion – Gary Gerber motioned to come out of executive session at 1:06. Melissa Lewis seconded motion. Motion carried.**

### 13. Next Meeting – June 19th, 2020.



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### 14. Adjournment

**Motion – Melissa Lewis motioned to adjourn at 1:11. Daryl Coons Jr. seconded motion. Motion carried.**